FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00146993-A **Type of Permit:** FILMING **Release Date:** 01/17/2019

Production Company AMERICAN FILM INSTITUTE

Insured Company Name AMERICAN FILM INSTITUTE
Contact Phone No. 1 323-856-7600
Contact Phone No. 2
Fax 323-467-4578
Address 2021 N WESTERN AVE
LOS ANGELES, California 90027

Production Title OUT OF PLACE

Type of Production Student

Producer Irene Yang

Director Tracy Shen

1st AD Darius Dawson

Production Manager Elena Aksenova

FilmL.A. Coordinator Ramona Jones

Location Manager Elena Aksenova
Primary Phone Mobile - 808-230-5651
Secondary Phone

Location Assistant Elena Aksenova
Primary Phone Mobile - 808-230-5651
Secondary Phone

Fees

Posting 300 $69.00

Total Permit Fee $69.00

Number of Locations 2

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Summary Information — Location

Permit Number	F00146993-A	**Location Manager**	Elena Aksenova
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 808-230-5651
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	OUT OF PLACE		

Location Address 1721 Colby Ave, Los Angeles, CA, 90025

Location Type Apartment Building

Prep Dates 1/15/2019 - 1/15/2019 09:00 - 20:00 1 day

Film Dates
1/16/2019 - 1/16/2019 08:30 - 21:30 1 day
1/17/2019 - 1/17/2019 08:30 - 22:00 1 day
1/19/2019 - 1/20/2019 08:30 - 22:00 2 days

Hold Dates 1/18/2019 - 1/18/2019 08:00 - 20:00

Open or Closed to the Public Open

Generic Conditions
All Vehicles must be parked legally.
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents
AFI---OUT OF PLACE--STUDENT LETTER.pdf
AFI 'Out of Place' - 1721 Colby Ave.pdf
AFI Survey Form Colby Ave.pdf

Equipment on Location

Type	Quantity
5 Ton Truck	1
Fire Extinguisher (2A10BC Minimum Rating)	5
Generator	2
Portable restrooms	2
Vans	2

Personnel on Location

Type	Quantity
Cast	4
Crew	40

Filming Activities Camera on sticks; Equipment on property; Interior Dialogue; Interior establishing

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Summary Information — Location

Permit Number	F00146993-A	**Location Manager**	Elena Aksenova
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 808-230-5651
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	OUT OF PLACE		

shots. ; Filming in unit #'s 6 and 8.;

Jurisdiction **Political:** Los Angeles City - Council District 11 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Coordinator Note Absolutely no cabling in Hallways, Stairwells, Corridors and/or Common areas.

Coordinator Note Must keep Hallways, Stairwells, Corridors and/or Common areas Clear of Camera and Equipment at all times.

Coordinator Note No UFSO required. Spot check ok'd by Insp Anderson on 1/15/2019.

Coordinator Note Per Spot check conditions, on the date of the 16th & 17th Filming will take place in Unit#6 while staging of equipment and holding area will take place in Unit#8.

For the film dates of 1/19 & 1/20, filming will take place in Unit#8 while staging of Camera & Equipment will take place in Unit#6

Coordinator Note Rider A- keeps filming times at 10pm. Students indicated they do not want to film past normal filming hours.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
2021 N Western, Los Angeles, 90057

Parking Notes
American Film Institute Parking Lot - 2021 N Western Ave. Los Angeles. Crew will be carpooled from there

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Summary Information — Location

Permit Number	F00146993-A	**Location Manager**	Elena Aksenova
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 808-230-5651
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	OUT OF PLACE		

Location Address 21520 Velicata St, Los Angeles, CA, 91364

Location Type Private Residence

Prep Dates 1/17/2019 - 1/17/2019 09:00 - 20:00 1 day

Film Dates 1/18/2019 - 1/18/2019 08:00 - 21:00 1 day

Strike Dates 1/19/2019 - 1/19/2019 10:00 - 20:00

Open or Closed to the Public Open

Generic Conditions

*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All Vehicles must be parked legally.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document AFI 'Out of Place' - 21520 Velicata St.pdf

Equipment on Location

Type	Quantity
5 Ton Truck	1
Fire Extinguisher (2A10BC Minimum Rating)	5
Generator	2
Portable restrooms	1
Vans	2

Personnel on Location

Type	Quantity
Cast	7
Crew	45
Extras	7
Spot Check	1

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Summary Information — Location

Permit Number	F00146993-A	**Location Manager**	Elena Aksenova
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 808-230-5651
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	OUT OF PLACE		

Filming Activities Equipment on property; Interior and exterior dialogue; Interior and exterior establishing shots. ; All activity to take place on private property. ;

Jurisdiction **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 560 **Grid:** B3

Coordinator Note Spot check ok'd by Insp Anderson on 1/11/2019.

Coordinator Note Spot check contingent upon there being No Smoking Allowed AT ANYTIME!

Coordinator Note Rider A- adds different Log number for posting date of 1/17.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
2021 N Western Ave, Los Angeles, CA, 90027

Parking Notes
Crew will be parked at AFI and carpooled to the set

Posting "No Parking" signs S/S OF VELICATA ST, DE LA OSA ST GOING WEST TOWARDS CAMPO RD 300'

Approximate Footage 0 - 300 **Log Number** 229220

Date(s) 1/17/2019 to 1/17/2019 **Time(s)** 11:00 to 22:00

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AFI
CONSERVATORY

December 7, 2018

To Whom It May Concern:

Re: **Mengying "Irene" Yang (Producer), Peier "Tracy" Shen (Director), Leonel Escobar (Cinematographer), and Arndt Werling (Editor)**

#1911 OUT OF PLACE

This is to introduce the above-named individuals who are currently enrolled as Second Year Fellows at the AFI Conservatory, as well as to introduce **Elena Aksenova (Line Producer), Cyrum Ramirez (Production Designer), Eevi Rola (Art Director) and Daniela Hill (Costume Designer)** who are not enrolled but are assisting the project.

The American Film Institute is a non-profit educational organization, which has tax-exempt status (Federal ID # 52-6072925) under section 501 (c) (3) of the Internal Revenue Code of 1954, and is dedicated to advancing and preserving the art of the moving image in the United States. The AFI Conservatory is a nationally accredited graduate degree program.

The above-named Fellows are engaged in producing their required Thesis Project that **shoots January 15 - 24, 2019**. The American Film Institute is the copyright holder of and provides all necessary insurance to this not-for-profit production of the Conservatory.

We would be grateful for any cooperation and assistance that can be provided for this individual.

Sincerely,

Laura G. Chirinos
Production Supervisor, Thesis Production
AFI Conservatory

Note: Please be advised that no Fellow may incur expense in the name of nor act as an agent for the American Film Institute. Any financial arrangements or obligations must be made in the name of the individual Fellow.

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AFI Conservatory
American Film Institute
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.856.7778 Fax
www.AFI.edu

Permit #F00146993-A

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	AFI Thesis film "Out Of Place"					
FILMING ADDRESS	1721 Colby Ave. Los Angeles CA 90025					
DATE(S)	01/16, 01/17, 01/19, 01/20					
HOURS	FROM	8:30	(AM) / PM	TO	12:00	(AM) / PM

Description of scenes & parking:

Interior Dialogues

No Parking signs will be posted on Colby Ave between Iowa and Nebraska

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Irene Yang	(626) 861-5064
Name of Primary Student Contact	Daytime Phone #
Laura G. Chirinos	(323) 856-7638
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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Permit #F00146993-A

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

DISTRIBUTED ON: 01/11/2019 11 00 AM **PLEASE RESPOND BY:** 01/13/2019 7 00 AM

PLEASE READ BEFORE YOU RESPOND: This survey is not a request for approval of filming activities; it is an opportunity to make your concerns known to FilmL.A., Inc., the nonprofit company that coordinates on-location filming permits for the City and County. Filming activity is generally permissible in residential areas between the hours of **7 a.m. and 10 p.m. Monday through Friday.** Activities that are **extraordinary** in nature, that **extend the permitted hours** before and/or after these times or that require filming on **weekends** or when a production is at one location for more than **five consecutive days** may require the production company to survey the surrounding community. **The survey is used by FilmL.A. in evaluating neighborhood concerns regarding the proposed filming activities.**

Dear Resident/Business Owner,

American Film Institute *(production company)* is planning to film scenes of Out Of Place *(project title)* at 1721 Colby Ave. Los Angeles *(filming address)*

Proposed date(s): January 16, 17, 19 and 20 Hours: from: 8:30 AM to: 12:00 AM

Description of scenes & parking: Interior Dialogue

No Parking signs will be posted on Colby Ave. between Iowa and Nebraska

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all County or City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

If you have any questions or concerns regarding this request, please contact the production company or the location manager at the numbers provided below.

AFI Irene Yang (626) 861-5064
Production Company & Phone Number

Location Manager *cell phone #*

Elena Aksenova (808) 230-5651
Production Manager *cell phone #*

OR YOU MAY CONTACT:
FilmL.A., Inc., (213) 977-8600 or
Email to info@filmla.com.
On the web: www.filmla.com
6255 W. Sunset Blvd, 12th Floor
Hollywood, CA 90028
Office Hours: 8 a.m. - 6 p.m. Mon. - Fri.

AFTER HOURS HOTLINE:
24 hrs., weekends & holidays
Call (213) 977-8600 (Press 2)

☐ **I HAVE NO CONCERNS regarding the proposed activities.**

☐ **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____

☐ **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

_____
Signature

_____
Print Name

_____
Address

_____
Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

_____
Manager *Address*

DRAFT

Permit #F00146993-A

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	AFI Thesis film "Out Of Place"					
FILMING ADDRESS	21520 Velicata St. Woodland Hills CA 91364					
DATE(S)	01/18					
HOURS	FROM	8:30	(AM) / PM	TO	09:30	AM / (PM)

Description of scenes & parking:

Interior Dialogues

No Parking signs will be posted on Velicata St between Campo and Canoga

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Irene Yang	(626) 861-5064
Name of Primary Student Contact	Daytime Phone #
Laura G. Chirinos	(323) 856-7638
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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